

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
Wednesday, December 7, 2022 4:15 p.m.  
Leelanau County Government Center  
6527 E Government Center  
Suttons Bay MI 49682**

Chairperson Dr. Barbara Conley called the meeting to order at 4:15 pm.

**Members Present:**

Gary Sauer - Benzie County Board of Commissioners  
Ty Wessell – Leelanau County Board of Commissioners  
Dr. Barbara Conley – Leelanau County Member at Large  
Rhonda Nye – Benzie County Board of Commissioners  
Patricia Soutas-Little – Leelanau County Board of Commissioners

**Members Absent:** None

**Members Excused:** Dr. Mark Kuiper – Benzie County Member at Large

**Staff Present:**

Dan Thorell – Health Officer  
Eric Jonston – Director of Environmental Health  
Dodie Putney – Director of Administrative Services

**Staff Excused:** None

**Guests Present:** None

**Pledge of Allegiance**

**Approval of the Agenda:**

**Motion By:** Soutas-Little to approve the agenda.  
**Seconded By:** Sauer  
**Voice Vote:** 5 yeas 0 nay 1 excused **Motion carried**

**Public Comment –** None

**Transfer Enforcement Policy**

**Motion By:** Sauer to accept the Time of Transfer Evaluation Enforcement Policy  
**Seconded By:** Wessell  
**Roll Call Vote:** Nye - yea, Sauer - yea, Conley - yea, Soutas-Little - yea, Wessell - yea.  
**5 yeas 0 nay 1 excused Motion Carried.**

**Discussion:** Nye commented she is appreciative of staff for getting this Policy done prior to the Benzie County Board of Commission meeting. Wessell also echoed Nye’s comments on getting the Policy done quickly. Dan Thorell explained that the Policy was worked on last Thursday night with the attorney.

**Adjourn:**

**Motion By:** Soutas-Little to adjourn the BOH meeting at 4:22 p.m.

**Second By:** Nye

**Voice Vote:** 5 yeas 0 nay 1 excused Motion carried

*Barbara Conley M.D.*

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Dr. Barbara Conley, Chair

*Dodie Putney*

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Dodie Putney, Recording Secretary